

Appendix I

MEMORANDUM OF UNDERSTANDING

This agreement and acknowledgement for the minor student and his or her parent(s) or guardian (s) is a requirement for enrollment and participation in Pre-College and College Programs at Alabama Agricultural and Mechanical University. In consideration for the opportunity to participate in the academic and residential program, I/We _____ as parent (s) or guardian (s), and I _____, the student, agree to and acknowledge the following conditions and requirements. I/We understand that the University does not act in loco parentis (in place of parent) and will not supervise the minor student or take steps to protect the minor student in any way different from the manner that it supervises or take steps to protect other students regardless of age.

I. GENERAL PROGRAM REQUIREMENTS

As parent(s) or guardian(s) and the minor student, we understand that the academic and residential programs at this university have not been designed or implemented for individuals under eighteen years of age. Neither monitoring of activities and behavior nor provision of parenting attributes is undertaken as part of the living and learning programs. Each student is expected to behave as a young adult and to take full responsibility for his or her actions and behavior. Matriculation of a student less than eighteen years of age does not change these expectations or requirements.

II. ACADEMIC EXPECTATIONS

As parent(s) or guardian(s) and the minor student, we understand and agree that the student is responsible for class attendance, timely completion of class assignments and participation in all required class activities. We further understand that monitoring of class work, daily tutoring or any other assistance beyond that provided to other students may not be available and is not guaranteed by this agreement.

III. RESIDENTIAL REQUIREMENTS

As parent(s) or guardian(s) and the minor student, we understand and agree that the residential living arrangements and programs were designed and have been implemented for young adults. Curfews are generally not maintained and doors and exits are neither monitored nor staffed. We further understand that social programs are often available for both men and women students and that individual behavior in this regard are neither monitored nor guided. Students are generally responsible for their own safety and security in the residence halls and are expected to exercise reasonable and responsible judgment in their use of these facilities. In that regard, we understand and agree that the minor student is capable, mentally and emotionally, to live in the residence hall and to participate successfully in residence hall activities.

IV. EXTRA-CURRICULAR ACTIVITIES AND ATHLETICS

As parent(s) or guardian(s) and the minor student we agree that the extra-curricular activities, including athletic activities, are designed and implemented for the young adult. We understand

and agree that the minor student will only participate in those activities that he or she is physically and emotionally capable of undertaking. We further understand that regulations of sports federations, leagues, conferences and associations may limit or preclude participation of minor students in certain athletic activities.

V. GENERAL RULES NAD REGULATIONS

As parent(s) or guardian(s) and the minor student we agree and understand that the rules and regulations governing student conduct were designed and implemented for the young adult. We agree however that the minor student will abide by all of these rules and regulations and, if found in violation, may be sanctioned according to the disciplinary procedures and punishments set out in those codes. In addition, we understand and agree that the university may promulgate additional rules or requirements covering the minor student's participation and that he or she will be responsible for abiding by those additional regulations. We further understand and agree that the university may take participation and that he or she will be responsible for abiding by those regulations. We further understand and agree that the university may take whatever action is necessary to protect the integrity and efficacy of its academic, residential and other programs. In this regard, we agree that the minor student's behavior. We further agree that as parent(s) or guardian(s) and the minor student, we take full responsibility for the behavior and conduct of the student and any consequences resulting there from.

VI. RULES GOVERNING USE OF ALCOHOL, DRUGS, AND TOBACCO

As parent(s) or guardian(s) and the minor student, we acknowledge that students may not possess or consume alcohol or assist others to consume or possess alcohol in the residence halls or on the campus. We agree that the minor student will abide by all state laws and university regulations relating to alcohol and that he or she may be sanctioned in accordance with those laws and regulations for any violations.

We further agree and understand that the possession, use, sale, and trafficking of illegal drugs are prohibited by the laws of State of Alabama and the regulations of the university. We therefore agree and understand that the minor student will abide by all state laws and university regulations relating to illegal drugs or the misuse of prescription drugs and that he or she may be sanctioned in accordance with those laws and regulations for violations.

We further agree and understand that individuals under 18 years of age may not use tobacco or tobacco products. We agree that the minor student will abide by all state laws and university regulations relating to tobacco and tobacco products and that he or she may be sanctioned in accordance with those laws and regulations for any violations.

We also acknowledge, understand, and agree that misuse of alcohol, drugs, or tobacco can have dangerous and harmful effects on the minor student's physical, emotional and mental health and we take full responsibility for the consequences resulting from the minor student's use of alcohol, drugs, or tobacco. We/I the parent(s) or guardian(s) agree that we/I will discuss these issues with the minor student and will take all reasonable action to assure that the student understands the dangers and effects of the use of alcohol, drugs, or tobacco.

VII. HEALTH AND MEDICAL ISSUES

We as parent(s) or guardian(s) and minor student understand that matriculation on a college campus and living in a residence hall may expose the student to certain conditions, diseases, or illnesses. We agree that the student has acquired all immunizations required by the State of Alabama and that we have taken all reasonable precautions to assure that the minor student is medically able to matriculate on campus and live in a residence hall

We further agree that the student may encounter stress, decisions, and social issues not always found in a high school setting or home environment. However, we agree that the minor student is capable, physically, emotionally, and mentally, we agree that we are responsible for informing university officials and taking all reasonable steps to restore the capability. If not successful, we understand that the university may un-enroll the student from the residential and/or academic program.

We further agree and understand that the minor student has adequate health insurance and we agree to be financially responsible for all medical debt not covered by applicable insurance or on-campus health services.

We further agree that if the minor student is injured or becomes ill, the university or its agents may consent and secure medical treatment for the student but may not authorize the withholding or withdrawal of life sustaining procedures. We accept full responsibility for the cost and expense of all medical care provided pursuant to this agreement.

We also agree that the university or its agents may release information to other persons who may need this information to promote or protect the health and safety of the student in the university programs.

VIII. FINANCIAL AND DEBT ISSUES

We as parent(s) or guardian(s) and the minor student acknowledge and agree that we are responsible for all financial liability and other debts of the student. We agree to satisfy this liability and other debts of the student. We agree to satisfy this liability and debts in a timely manner and to take all reasonable steps to assure that the student does not acquire debts or incur financial liability for unnecessary items or services.

IX. RECORDS AND DOCUMENTS

We as parent(s) or guardian(s) and the minor student acknowledge and agree that minor students enrolled in the University of higher education have rights under the Family Educational Rights and Privacy Acts. WE therefore agree that the University ___may or ___may not release information from the minor student's files based on the minor student's consent. We as parent(s) or guardian(s) agree that university officials may communicate about material in a student's file directly with the parent(s) or guardian(s) of the student if these officials determine it is either in the student's or university's best interest to do so.

X. COMMUNICATION ISSUES

We as parent(s) or guardian(s) and the minor student agree that problems or issues associated with the student's matriculation or participation in university programs or activities will be

communicated promptly to university officials. We further agree that we will promptly report and disclose to university officials all pertinent information concerning the student's ability to participate successfully in the university's programs or activities.

XI. GENERAL RISK ACKNOWLEDGEMENT

We as parent(s) or guardian(s) and the minor student agree that there are safety risks associated with the student's participation in programs and activities designed for young adults. We agree that we have thoroughly discussed these risks and that the student is capable of making reasonable decisions concerning these risks.

We further agree that the university will not be liable for injuries or losses not caused by the negligence or willful misconduct of its employees, officials, or agents.

XII. PERIOD OF AGREEMENT

We as parent(s) or guardian(s) and minor student agree that this Memorandum of Understanding remains in effect until the minor child reaches age eighteen (18). At age 18 the minor child shall re-sign the Housing and Residence Life Agreement initially signed by the minor child and the parent shall re-sign the Housing and Residence Life Agreement initially signed by the minor child and the parent.

XIII. APPLICABLE LAWS AND FORUM

We as parent(s) and guardian(s) and minor student agree that should there be disagreements or problems with the implementation of this Memorandum of Understanding, the laws of State of Alabama will govern any resolution. We further agree that should litigation or grievances result, the forum for any lawsuit, hearing or adjudication shall be Madison County, Alabama.

Student Name (please print)

Student Signature

Date

Parent or Guardian (please print)

Parent or Signature

Date

Appendix II

CONSENT TO MEDICAL CARE AND TREATMENT OF A MINOR

Parent: Please complete and return no later than the first day of the program.

Program Title

Building

Alabama A&M University

Normal, AL 335762

Fax: 256-372-____

As part of a *special* program at Alabama A&M University, your minor child or ward is scheduled to be a guest of the facility during the period of _____ – _____.
Day 1 of Program End Date of Program

Please read the accompanying information about the program in which your child or ward will be participating.

Emergencies may arise through unanticipated causes such as slip-and-fall accidents, and the like. Since time and/or distance can make it difficult to contact you for consent to medical care and treatment in an emergency, it will be necessary for you to give permission to authorize such care or treatment without first contacting you. If medical care or treatment for conditions less than an emergency is indicated, efforts will be made to contact you before such care or treatment.

A&M University has access to several excellent health care facilities, including an on-campus student medical clinic (256-372-5601) and a full-service emergency hospital – Huntsville Hospital - less than 5 miles from campus.

I, (parent) _____ am the parent or legal guardian of
(child) _____, a minor. I hereby authorize and consent to medical and surgical care and treatment for the minor named above in any circumstance, which, in the judgment of the health care provider or its agents and employees, requires such care, or treatment.

Signature of Legal Guardian

Date

Medical Information		
Date of birth: _____		Date of last tetanus shot: _____
Allergies to medication (please list, if any):		
_____, _____, _____, _____		
Medical conditions that may require special attention:		

Food Allergies/special dietary needs:		
_____, _____, _____, _____		
Child's physician (include name and phone number): _____		
Regular medications being taken (see note below): _____		
_____, _____, _____, _____		
Emergency contacts:		
Parent(s) (name and phone number): _____		
Name	Contact Number	
Additional contact other than parent (name and phone number):		
_____	_____	_____
Name	Contact Number	Relationship

It is essential that this form be filled out thoroughly and legibly. The Program staff will refer to this form for names and telephone numbers of family members (or other designated persons) to be called for emergency or medical decision purposes. Medical personnel will refer to this form whenever medical treatment is necessary; this form is the only guide a health care provider will have in case of emergency. **For students who require prescription medications while attending the program, it is essential that parents complete this form and upon camp check-in, bring the medication to a YES staff person clearly labeled with student name, contents, and dosage information.**

Information provided in this form is treated with confidentiality. A&M University will destroy medical forms after the program.

Appendix III

CONSENT TO VIDEO AND PHOTOGRAPH OF A MINOR

Parent: Please complete and no later than the first day of the program.

I agree to allow Alabama A&M University to video and photograph my child during scheduled summer Pre-College and College activities for promotional publications (brochures, newspaper articles, program web site, etc)

(Check one): ____Yes No ____

Signature of Parent/Guardian

Date

Appendix IV

**Alabama A&M University
Office of Pre-College and College Programs**

INSURANCE ACKNOWLEDGEMENT FORM

Student's Name: _____
Last Name First Name

Date: _____

I have medical insurance coverage through:

Name of Insurance Company

Policy # _____

Address _____

Signed _____
(Student, Parent or Guardian)

Appendix V

Alabama A&M University Contacts

Campus Operator	(256) 372-5000
Campus Medical Clinic	(256) 372-5601
Campus Police	(256) 372-5555